



## Tuition Express



**For Credit Card Authorization, complete and return to center management.  
Please continue to submit payment by check or money order until notified of activation.**

### CREDIT CARD PAYMENT AUTHORIZATION

I (we) hereby authorize Professional Solutions, as agent on behalf of Hot Spots Extended Care Programs, to initiate recurring credit card charges to the below referenced credit card account for the purpose of collecting child care related payments. I (we) understand that the charges to the below referenced credit card account will be based on charges that are due and payable at the time of the credit card transaction. I (we) understand that this agreement is between myself (us) and the below referenced "Hot Spots Extended Care Programs". I (we) authorize Hot Spots Extended Care Programs to utilize Tuition Express to capture, create, and transmit all credit card information. I (we) indemnify and hold harmless Tuition Express from any and all liability resulting from any and all transactions. All disputes will be directed to and addressed by and between Hot Spots Extended Care Programs and the below signed cardholder. **I (we) understand that to properly affect the cancellation of this agreement, I (we) are required to give Hot Spots Extended Care Programs written notice of revocation. A minimum of 5 business days is required to affect revocation.**

\_\_\_\_\_  
Cardholder Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Cardholder Billing Address

\_\_\_\_\_  
Home Phone Number

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Center Location

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Expiration Date

Type:  Visa  Mastercard

This authorization shall remain in full force and effect until I (we) notify you in writing of its termination in such time and in such manner as to afford Professional Solutions – Tuition Express and DEPOSITORY a reasonable opportunity to act upon it.

Under no circumstances shall this time be less than 5 business days.

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

**Center Management Use only Procure Acct KEY: \_\_\_\_\_**